

Orrville Rotary Club

Request for Donation or Charitable Contribution

The Orrville Rotary Club invites all worthy organizations to submit a request for a charitable contribution. The form is intended to gather sufficient information regarding the nature of the organization and the purpose of the donation to fairly evaluate the request for funding by the club. At least once during each Rotary year, the Board of Directors of this club will consider all submitted requests and determine funding levels appropriate for that year.

Charitable Organization Information:

Name of Organization:	
Organizations website:	
Mailing Address:	
Contact Person:	
Contact Phone Number:	
Time of day contact can be reached:	
Contact Email:	
Contact Fax:	
Federal Tax ID #	
Organizations Purpose/Goals:	

Donation Information:

What is your organization requesting?	Cash Contribution:
	Donation of Merchandise:
	Description of merchandise requested:
	Volunteers:
	No. of Volunteers needed:
Amount Requested:	\$
Check payable to:	
Date Required:	
Donation Purpose:	
Has the Orrville Rotary Club donated to your organization in the past?	
If yes, was the donation made in the past year?	
Is the organization a non-profit?	
Does the organization have IRS 501 (c)3 status?	
Please describe the reason for your organizations request:	

Please attach any literature or include additional information about your organization and program(s).

Signature: _____

Authorized Organization Representative

Date: _____